

MUTTVILLE

senior dog rescue



Position Title: Veterinary Assistant
Classification: Full-time, non-exempt
Date: November 2025
Compensation: \$30.80-37/hour, commensurate with experience
To Apply: Send your cover letter and resume to jobs@muttville.org

Still love vet med but need a reset to keep your sanity and find your joy again? Join the Muttville team, where it's never too late for a new beginning — for mutts or humans!

Rediscover the joy of veterinary medicine at Muttville! Practice “shelter-plus” medicine without the pressure—no estimates or sales goals, just compassionate, high-quality care for senior dogs who deserve a second chance at a forever home. Partner with our devoted foster families and a supportive, upbeat team that celebrates every tail wag and milestone. Here, your work truly makes a difference—and you’ll still have your nights, weekends, and holidays free.

We’re not a corporation. Muttville Senior Dog Rescue is an innovative non-profit in San Francisco. We operate a cage-free shelter and a robust foster and volunteer program. We are a team-oriented organization with a positive attitude, committed to saving senior dogs and working with our community to make a difference. Muttville offers competitive wages and benefits and is proud to maintain a culture of positivity and support.

POSITION REQUIREMENTS

- Be head-over-paws in love with dogs
- Bring heart, kindness, and a playful spirit to every team connection

SALARY & BENEFITS

- The starting salary range for this position is \$30.80-37/hour, commensurate with experience
- This is a full-time, non-exempt position, and the benefits package includes medical insurance, 401K plan, FitnessSF membership, and paid time off for vacation, holidays, and sick time
- Currently we are seeking to hire a new team member for an average of 40 hours per week, working five days a week (Monday-Friday), with some special outreach and fundraising events as needed

WHAT YOU'LL DO

As part of our rescue clinic team, you'll:

- Provide hands-on medical and nursing care for senior mutts, from wellness checks to procedures
- Contribute to developing our robust dental program for our senior dogs
- Partner with our shelter veterinarian on surgeries, treatments, and ongoing medical needs
- Keep clear, adoption-friendly records to help each dog find their new beginning
- Coach and guide our amazing volunteers so they can jump in and help safely
- Create a welcoming, upbeat environment for fosters, adopters, volunteers and staff
- Pitch in with day-to-day clinic flow and make sure supplies are ready when needed

WHO YOU ARE

- A skilled VA with at least 1-2 years of clinic experience (shelter medicine, anesthesia, and an interest in dentistry a plus)
- Calm, flexible, and positive — even when things get busy
- A clear communicator who can explain medical info in plain language
- Team-minded, resourceful, and excited about working with volunteers
- Ready to embrace Muttville's joyful, cage-free, community-powered approach

REPORTS TO:

- Shelter Veterinarian